

Delegations of Authority Policy

Service Stream



1. Purpose

The purpose of this document is to specify the policy and processes that apply in relation to the issue and use of Delegations across the Service Stream Group.

2. Objectives

The objectives of this policy are to ensure that:

- The Group operates in an efficient manner by allowing people occupying some positions in the Group the authority to spend money, commit the Group to contracts and other activities, and
- These authorities are set at an appropriate level to control the risk associated with the potential misuse of Group resources.

3. Policy

- The Board has approved Reserved Powers that set out the matters specifically reserved for determination by the Board
- All matters not specifically reserved for the Board and which are necessary for the day to day management of the Group are therefore delegated by the Board to the Managing Director
- The Managing Director is to sub-delegate authorities to Executives and other responsible staff
- All staff are to exercise the authorities delegated to them in a manner that
 - achieves the Group's objectives and business plan,
 - represent the best possible commercial outcome for the Group, and
 - are in accordance with the relevant Group policies and procedures

4. Related Documents

- CCD-F-POL-2118 Reserved Powers Policy
- CCD-F-PRO-2568 Delegations of Authorities Procedure
- CCD-F-FRM-2119 Authority Delegation Matrix
- CCD-F-FRM-2121 Authority Delegation Acknowledgement Form
- CCD-F-FRM-2569 Temporary Re-Assignment of Authority Delegation Form